Tech Name:	Date: DD/MM

High Threat Pathogen PPE Checklist/Sign In-Out Sheet for SMH
Lab Technologist

- This document must be completed by the Trained Observer for EVERY Technologist completing Sample Testing or Assisting with sample testing.
- The Trained Observer must receive specific training to fulfill this role.
- Only individuals who have received Donning and Doffing training specific to the Technologist Roles may fulfill this role.
- ***Please use the comment box at the end of the form to note any details regarding issues with any of the steps and/or incorrects or breaches.***

DATE (DD/MM/YY):			
PATIENT INFORMATION			
Patient Full Name:	(Last):	(First):	
LAB TECHNOLOGIST INFORMATION			
Full Name (Last, First):			
Employee #:		**Birth Date (DD/MM/YY):**	
Role (check one):	☐ Sample Testing	☐ Assistant	

Donning of PPE for Lab Technologist

C = Correct I ***Check off the appropriate box for every step.***

- Engage Trained Observer.
- Remove lanyards, watches, jewellery and other personal items.
- Don Disposable Scrubs
- Perform Hand Hygiene with ABHR and rub hands until dry.
- Securely tie back hair if required.
- Inspect PPE prior to donning. Replace PPE if defects found.

NAME OF TRAINED OBSERVER:	
C	**Step**
❑	1. Put on knee-high leg and foot coverings.
❑	2. Perform Hand Hygiene.
❑	3. Put on a fluid-impervious long sleeved disposable gown of sufficient length to reach mid-calf.
❑	4. Put on N95 and complete seal check. If wearing bouffant cap (optional) put on before N95.
❑	5. Put on full Face Shield.
❑	6. Perform Hand Hygiene with ABHR and rub hands until dry before moving to next step.
❑	7. Put on a pair of long Inner Nitrile Gloves. The inner gloves must be under the cuff of the gown sleeve.
❑	8. Put on a pair of long Outer Nitrile gloves pull the glove completely overtop of the cuff of the gown sleeve.
❑	9. You and the Trained Observer must agree that the PPE is on correctly.
TIME ENTERED WORK AREA:	

fraserhealth

Tech Name:	Date: DD/MM

High Threat Pathogen PPE Checklist/Sign In-Out Sheet for SMH

Lab Technologist

Doffing of PPE for Lab Technologist

C = Correct I = Incorrect B = Breach ***Check off the appropriate box for every step.***

Please note:

- ***The doffing assistant must wipe their hands with disinfectant wipe and wait for 1 minute after each time they "assist" and touch the HCW (Primary Techs) PPE in the doffing process***.
- Before beginning to doff, Doffing Assistant to ensure Trained Observer is engaged to guide the procedure.

NAME OF TRAINED OBSERVER:			
C	**I**	**B**	**Step**
❑	❑	❑	1. Inspect PPE and wipe with a disinfectant wipe any visible contamination on the PPE.
❑	❑	❑	2. Wipe outer gloved hands with disinfectant wipe and wait 1 minute. Discard wipe in infectious waste container.
❑	❑	❑	3. Inspect Outer Gloves for visible contamination, cuts, or tears. If outer glove is cut or torn notify Trained Observer.
❑	❑	❑	4. Remove outer set of gloves using the glove-to-glove technique. Dispose in infectious waste container.
❑	❑	❑	5. Inspect inner glove for visible contamination, cuts, or tears. If inner glove is cut or torn notify Trained Observer.
❑	❑	❑	6. Wipe inner gloved hands with a disinfectant wipe and wait 1 minute. Discard wipe in infectious waste container.
❑	❑	❑	7. Remove gown: Do not reach behind neck to release the Velcro neck snap. - - grasp the outside of the gown at the back of the shoulders and pull the gown down over the shoulders. - Undue the side strap & remove gown by pulling away from the body, rolling inside out being careful to touch only the inside of the gown. Place in infectious waste container.
❑	❑	❑	8. Wipe inner gloved hands with a disinfectant wipe and wait 1 minute. Discard wipe in infectious waste container.
❑	❑	❑	9. Remove knee-high foot coverings while sitting down on designated stool. Place leg and foot coverings in infectious waste container.
❑	❑	❑	10. Wipe inner gloved hands with a disinfectant wipe and wait 1 minute. Discard wipe in infectious waste container.
❑	❑	❑	11. Remove and discard gloves taking care not to contaminate bare hands during removal process.
❑	❑	❑	12. Carefully perform hand hygiene with ABHR and allow hands to dry.
❑	❑	❑	13. Put on a pair of new gloves.
❑	❑	❑	14. Remove the face shield by tilting your head slightly forward, and pulling it over the head using the rear strap. Allow the face shield to fall forward and discard in infectious waste container.
❑	❑	❑	15. With head tilted slightly forward remove N95 by the straps. Do not touch the front of the N95. Discard in the infectious waste container (If bouffant cap worn remove here).
❑	❑	❑	16. Disinfect stool with clean disinfectant wipe and discard wipe in infectious waste container.
❑	❑	❑	17. Wipe gloved hands with a disinfectant wipe and wait 1 minute. Discard wipe in infectious waste container.
❑	❑	❑	18. Remove and discard gloves taking care not to contaminate bare hands during removal process.
❑	❑	❑	19. Perform hand hygiene with ABHR or wash with soap and water. Exit doffing area.
TIME EXITED ANTEROOM/DOFFING AREA:			

Tech Name:	Date: DD/MM

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Lab Technologist

Breach

A breach involves any situation in which PPE has been totally or partially compromised resulting in potential exposure to the Staff. Examples of a breach include:

- Gloves separate from gown leaving exposed skin
- Inner glove torn, even if outer glove appears intact
- Outer glove torn, even if inner glove appears intact
- Visible cut/tear in gown
- Needlestick or sharps injury

What to do in the event of a breach

Step
1. If a breach in PPE is suspected and there has been exposure to a patient's body fluids remain calm. Work with Trained Observer to remove PPE as per the step-by-step instructions for doffing PPE, taking care to avoid any further self-contamination.
2. If exposed area is intact skin, wash the affected area well with soap and water.
3. If exposed area is a mucous membrane or eye, flush the area with eye wash.
4. If a percutaneous injury occurs, do not promote bleeding by squeezing the wound and do not soak the wound in bleach or disinfectant. Wash the area with soap and water.
5. HCW to immediately report a breach to the MHO / MHO on-call: • **Monday – Friday 0830-1630 hours: 604-587-3828 or 1-877-342-6467** • **After hours: 604-527-4806**

* Perform Hand Hygiene with ABHR. If hands are visibly soiled use soap and water: ABHR is the first choice for hand hygiene when hands are not visibly soiled. ABHR is less time-consuming to use then washing with soap and water and is the most time-effective protocol for routine client/patient/resident care. ABHR is the preferred method for decontaminating hands, when hands are not visibly soiled. Using ABHR is more effective than washing hands (even with an antibacterial soap) when hands are not visibly soiled (PIDAC).
** Wipe with disinfectant wipe: allow surface to remain wet for 1 minute.

COMMENTS (e.g. note any incorrect or breach details here and include "step #"):

IMPORTANT: This entire document MUST be faxed immediately upon completion to: Workplace Health Call Centre-OHN at 604-953-5138.