



## Protocol for Provincial Abattoir Assessments & Licensing

Under the *Meat Inspection Regulation, BC Food Safety Act*

1	On enquiry – people directed to BCCDC Web site for this protocol & <a href="#">Application for Slaughter Establishment Assessment</a> .
2	Applicant submits Application for Slaughter Establishment Assessment to BCCDC where it is logged and forwarded to local CFIA inspector providing assessment service support to BCCDC.
3	Inspector contacts applicant, reviews assessment application with them. Site visit may be arranged to discuss upgrade or new construction.
4	Where arranged, inspector conducts site visit & discusses with applicant deficiencies and requirements for compliance based on current condition of plant or for new construction.
5	Applicant prepares plans and submits to inspector for review/discussion. If the applicant chooses, the Meat Industry Enhancement Strategy (MIES) is available to provide planning support ( <a href="http://www.bcfpa.ca/mies.html">http://www.bcfpa.ca/mies.html</a> ).
6	Inspector reviews plans against <a href="#">BCCDC Plan Approval Checklist</a> . Applicant is provided with a copy of the Checklist and a written summary of any noted deficiencies.
7	Applicant may choose to discuss noted deficiencies with inspector, or BCCDC Licensing Authority. Applicant then either: <ul style="list-style-type: none"> <li>• Addresses noted deficiencies through revised plans/application, or</li> <li>• Confirms original plans &amp; proceeds with license application.</li> </ul>
8	Applicant submits final plan and licence application to BCCDC for approval. Inspector provides BCCDC Licensing Authority with any recommendations.
9	BCCDC Licensing Authority reviews plan and makes decision to grant or refuse approval. Applicant provided with written approval or reasons for refusal. Where granted, applicant proceeds with construction. Prior to expected commencement of operations the applicant must contact CFIA representative to arrange and confirm a mutually acceptable Work Shift Schedule. Once confirmed, Work Shift Schedule must be signed by applicant and CFIA representative and sent to BCCDC Licensing Authority for final approval. Upon completion of all construction requirements applicant requests final inspection by inspector. Upon confirmation by inspector that all construction requirements have been completed, BCCDC Licensing Authority issues Class A or B license to operate, any Class C license is cancelled.
10	The plant may commence operation as a licensed and inspected establishment.
11	In the case of a refusal, applicant may request an internal review of decision of the licensing authority as per provisions in the <i>Food Safety Act</i> . Licensing Authority must then confirm or vary decision in writing, with reasons.

Note: Questions regarding assessments can be directed to:

BCCDC, Mr. Lynn Wilcott, A/Program Director  
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